



Current zoning SPECIAL RESIDENTIAL 400	Present use RESIDENTIAL DWELLING
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**C. HERITAGE SIGNIFICANCE:** (complete sections appropriate to site)

**1. Status of Heritage Resources on the Site:**

<b>Permanent Protection:</b>	Heritage Landmark/ Provincial HL		Listed on the Heritage Register		Provisionally Protected (notice issued)		Site in a Protected Area
<b>Generally Protected site containing:</b>	Structures 60 years +	X	Graves		Archaeological site Battlefield or rock art		Palaeontological material Meteor impact site

**2. Historical/Military Significance:**

GLENWOOD IS A SUBURB ON THE LOWER SIDE IN BERA IN DURBAN. BERA IS USED AS A COLLECTIVE DESIGNATION FOR THE SUBURBS IN THE AREA. BERA ONCE HAD THE OLDEST MANSIONS. TODAY, MANY OF THESE HAVE BEEN COVERED. THUS, BOASTS NO HISTORICAL OR MILITARY SIGNIFICANCE AS IT IS A RESIDENTIAL SUBURB.

References [https://www.kznnorthhappenings.co.za/durban\\_history](https://www.kznnorthhappenings.co.za/durban_history).

**3. Architectural Significance:**

Original date of construction:

Significance: ACCORDING TO THE ORIGINAL DESIGN OF 71 EDMONDS ROAD- THE ARCHITECTURE SHOWCASED ELEMENTS OF VICTORIAN ARCHITECTURE. HOWEVER, IN 1950 AND 1966 THERE WERE ALTERATIONS DONE TO THE REAR AND SIDE ELEVATIONS. IN BOTH ALTERATIONS THE FRONT ELEVATION WAS NOT CHANGED BUT THE REST WAS.

References APPROVED PLANS - 1920, 1950 AND 1966 OF 71 EDMONDS ROAD.

**4. Archaeological Significance:**

N/A

References

**5. Palaeontological Significance:**

N/A

References

**D. WORK CARRIED OUT WITHOUT PRIOR APPROVAL**

<b>1. Purpose of Application:</b>	Damage/destruction/demolition		Alterations/Additions	X
Redecoration	Disfigured Written/drawn on		Excavation	

Exhumation		Inundation		Development	
Collection/Removal from original site		Trade/export (heritage objects)		Restricted use of equipment s40(5)	
Consolidation/Subdivision		Amendment of Plan		Other	

**2. Existing Improvements made on site:**

THE OWNER HAD RECENTLY PURCHASED THIS PROPERTY AND HAD A FEW CHANGES IN MIND TO MAKE THE DWELLING MORE SUITABLE TO HIS NEEDS. A COVERED SUNDECK AND EXTRA PARKING BAYS THAT ARE COVERED WITH A CARPORT AND A COVERED VERANDAH.

**3. Detail the work commenced/carried out**

FIRST PROPOSED OF A 16.2 m2 COVERED SUNDECK CONSTRUCTED WITH TIMBER WALLS AND PVC CLADDING WITH ANNODISED ALUMINIUM WINDOWS.

SECOND PROPOSED OF A 9.24 COVERED VERANDAH TO THE OUTBUILDING. THE AREA HAS PREVIOUSLY BEEN PAVED AND WILL BE COVERED. THE OUTBUILDING ROOF IS TO BE REPLACED WITH IBR PROFILE METAL ROOF AND WILL BE EXTENDED TO COVERED VERANDAH.

THIRD PROPOSED OF A 36.6 m2 CARPORT. THE CARPORT IS TO BE CONSTRUCTED WITH IBR PROFILE METAL ROOF SHEETING.

ALL PROPOSED ARE POSITIONED AT THE BACK OF THE DWELLING AND THE OUTBUILDING AND THEREFORE THE FRONT FACADE REMAINS UNIMPAIRED.

**4. Motivation for work** (Please motivate fully why work was commenced without approval)

ALL WORKS DONE WERE POSITIONED AT THE BACK OF THE PROPERTY, THE REAR ELEVATION OF THE MAIN DWELLING AND THE OUTBUILDING. AS THE FRONT AND SIDES FACADE OF THE MAIN DWELLING WERE NOT AFFECTED, THERE WAS AN ASSUMPTION THAT THERE WAS NO NEED FOR AN AMAFA APPLICATION.

Status of work	Commenced		Stopped		Completed	X
Date commenced			Date stopped		Completion date	16.05.2022

**E. CONTACT DETAILS**

**1. CONTRACTOR (the person who has done or who will complete the work)**

NAME	SUBURBAN ROOFING
POSTAL ADDRESS	30 OLDHAM ROAD, STAMFORD HILL, GREYVILLE

		POST CODE 4001
TEL 031 3129257	FAX/EMAIL reception@surburbanroofing.co.za	
CELL 060 5607385	QUALIFICATIONS UNKNOWN	
REGISTRATION OF INDUSTRY REGULATORY BODY: NATIONAL ROOFING CONTRACTORS ASSOCIATION, KWAZULU-NATAL MASTER BUILDING ASSOCIATION, CONSTRUCTION INDUSTRY DEVELOPMENT BOARD, DURBAN CHAMBER OF COMMERCE AND INDUSTRY		

**2. ARCHITECTURAL PROFESSIONAL/ HERITAGE PRACTITIONER**

NAME V.L REDDY (E-DRAUGHTING SERVICES)	
POSTAL ADDRESS 7 HOMESTEAD ROAD , FOREST HILLS	
KLOOF	POST CODE 3610
TEL 0834199132	FAX/EMAIL edraughtingservice@gmail.com
CELL 0834199132	PROFESSIONAL REG. NO. T1021
Author's Drawing Nos. E2021-09-1	
SIGNATURE 	DATE 10.06.2022

**3. OWNER OF PROPERTY** (Owner or delegated person to sign on the front of this form)

NAME OLDHAM PROPERTIES	
POSTAL ADDRESS 71 EDMONDS ROAD, GLENWOOD	
BEREA	POST CODE 4001
TEL 031 3129257	FAX/EMAIL edraughtingservices@gmail.com

**4. DELEGATED AUTHORITY** (The name of the person authorized to act on behalf of a company or institution – Power or Attorney/proof of authorization to be attached)

NAME V.L REDDY (E-DRUAGHTING SERVICES)	
TEL 083 4199132	FAX/EMAIL edraughtingservice@gmail.com

**F. SUBMISSION FEE: R4000.00** (subject to annual increment on the 1 April)

The submission fee is payable to the Kwazulu-Natal Amafa And Research Institute by bank deposit/internet banking (EFT) and proof of payment must be submitted with the application.

USE STREET ADDRESS/FARM NAME or DEVELOPMENT/PROJECT TITLE OR SAHRIS ID NUMBER AS REFERENCE

**ACCOUNT DETAILS:**

**ABSA BANK: Branch: ULUNDI Bank Code: 630330**  
 Account in the name of **the KZN Amafa and Research Institute**  
**Account No. 40-5935-6024**

**G. PUBLIC PARTICIPATION:** (Contact details of Interested and Affected Parties Consulted - written opinion to be attached to form and drawings to be signed by I & A P. See Guidelines)

Name \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax/Email \_\_\_\_\_

**H. CHECKLIST OF SUPPORTING DOCUMENTATION** (\*see guidelines)

APPLICATION FORM (COMPLETED & SIGNED BY OWNER & CONSULTANT)	X
MOTIVATION/INCEPTION REPORT	X
PHOTOGRAPHS*	X
ORIGINAL/PREVIOUS DRAWINGS/REPORTS	X

PLANS (X2 SETS FOR HARD COPY SUBMISSIONS) - NUMBERED AND COLOURED*			X
1:50 000 MAP & SATELLITE AERIAL VIEW	X	KML FILE MAP	N/A
PROOF OF PROFESSIONAL ACCREDITATION (e.g. copy of accreditation card)			X
APPOINTMENT LETTERS	X	CONSENT LETTER	N/A
PAYMENT/PROOF OF PAYMENT			X



KWAZULU-NATAL  
**AMAFA**  
 & RESEARCH INSTITUTE

# KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE

THE KZN PROVINCIAL HERITAGE RESOURCES AUTHORITY  
(accredited in terms of the National Heritage Resources Act and established in terms of the  
KZN AMAFA AND RESEARCH INSTITUTE ACT (5 OF 2018))

GUIDELINES FOR THE PREPARATION OF APPLICATIONS FOR PERMITS IN TERMS OF THE KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE ACT (5/2018), CHAPTERS 8 & 9 (SECTIONS 37-50, including all generally and specially protected Heritage Resources) FOR THE CONDONATION/ APPROVAL/RECTIFICATION OF THE UNLAWFUL COMMENCEMENT OR CONTINUATION OF WORK ON PROTECTED HERITAGE RESOURCES. Please detach from the form before submission

NB: THE PROVISIONS OF SECTION 38 OF THE NATIONAL HERITAGE RESOURCES ACT (25/1999), COVERING DEVELOPMENTS, THAT WERE PREVIOUSLY EXCLUDED FROM THE KZN HERITAGE LEGISLATION HAVE BEEN INCLUDED IN THE KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE ACT (5/2018).

## APPLICATION FORMS

All applications must be made on the relevant official application form and must be accompanied by the relevant supporting documentation.

- A. DECLARATION:** The owner must sign the form and any accompanying documentation and must consent to submissions by a third party/agent.
- B. PROPERTY:** Include the name of the property where applicable: e.g. Government House. The street address or farm name and number is the key information and is used as a tracking device in the filing system. Where several street numbers apply to the site, all the numbers must be included.
- C. 1. SIGNIFICANCE:** Sites are permanently protected as Heritage Landmarks (ex-national monument status) or listed on the Heritage Register. Details of the significance are given in the Gazette notice proclaiming the status. Provide the Gazette Notice number or the listing number.
- 2. HISTORICAL SIGNIFICANCE:** a brief history of the occupation of the site and phases of construction, as well as an assessment of historical significance is necessary.
- 3. ARCHITECTURAL SIGNIFICANCE:** An assessment of the condition of the buildings/structures on the site must be given. Provide an analysis of the styles and phases of construction of the building, including alterations and additions and a statement of its architectural significance. A full status quo architectural report must be provided, together with the plans.
- 4. ARCHAEOLOGICAL SIGNIFICANCE:** An assessment of the condition and significance of the archaeological remains must be provided
- 5. PALAEOLOGICAL SIGNIFICANCE:** An assessment of the condition and significance of the palaeontological remains must be provided
- D. WORK CARRIED OUT WITHOUT APPROVAL:** Motivate and give full details of the work carried out and give reasons why this was done without obtaining heritage authority approval prior to commencement. Detail the work to be carried out – do not merely refer to the plans/report submitted. As this is a serious offence punishable through hefty fines and/or a prison sentence if not approved by the heritage authority the applicant must treat this process as if it were a court proceeding and provide as much evidence in mitigation as possible.
- E. CONTACT DETAILS:** All fields must be completed. **THE OWNERS MUST SIGN THE APPLICATION FORMS!! PERMITS ARE NOT TRANSFERABLE**
- G. PUBLIC PARTICIPATION:** the applicant will be notified of the level of public participation required and will have to bear the costs thereof. Neighbours within 100m, Ward Councillors, and Heritage Societies should be consulted in the case of demolition applications. All documentation submitted is retained for record purposes and interested and affected parties may apply to view the documentation.
- F. A SUBMISSION FEE** – a service fee determined by the Council of the Institute is payable on submission of all applications. This is not an admission of guilt fine and the Institute reserves its rights



to prosecute offenders. The application will not be registered as submitted if the proof of payment is not attached to the application form. Ref the street address or farm name on the payment.

**\*SUPPORTING DOCUMENTATION: Only accredited professionals registered with their respective professional bodies may compile the supporting documentation. Permits may require their overseeing the work.**

**FOR STRUCTURES:** PLEASE REFER TO THE GUIDELINES CONTAINED IN FORM A which can be downloaded from the website [www.heritagekzn.co.za](http://www.heritagekzn.co.za) under the tab “Permits”

**FOR ARCHAEOLOGICAL SITES:** PLEASE REFER FORM D which can be downloaded from the website [www.heritagekzn.co.za](http://www.heritagekzn.co.za) under the tab “Permits”, AND TO THE SA HERITAGE RESOURCES AGENCY AND ASSOCIATION OF SOUTH AFRICAN PROFESSIONAL ARCHAEOLOGISTS GUIDELINES AND PRESCRIPTS FOR REPORTS AND WORK ON HERITAGE SITES, which can be downloaded from [www.sahra.org.za](http://www.sahra.org.za).

**FOR PALAEOONTOLOGICAL SITES:** PLEASE REFER FORM D which can be downloaded from the website [www.heritagekzn.co.za](http://www.heritagekzn.co.za) under the tab “Permits”, AND TO THE SA HERITAGE RESOURCES AGENCY AND ASSOCIATION OF SOUTH AFRICAN PROFESSIONAL ARCHAEOLOGISTS GUIDELINES AND PRESCRIPTS FOR REPORTS AND WORK ON HERITAGE SITES, which can be downloaded from [www.sahra.org.za](http://www.sahra.org.za).

**FOR DEVELOPMENT APPLICATIONS (NHRA Section 38 and KZN A & R I Section 41)** REFER TO THE GUIDELINES ATTACHED TO FORM J which can be downloaded from the website [www.heritagekzn.co.za](http://www.heritagekzn.co.za) under the tab “Permits” AND THE GUIDELINES FOR HERITAGE REPORTS, which can be downloaded from [www.sahra.org.za](http://www.sahra.org.za).

**SUBMISSION OF APPLICATIONS:** Application forms can be downloaded from [www.heritagekzn.co.za](http://www.heritagekzn.co.za) – look under the “Permits” tab - download forms – Form I.

**APPLICATIONS FOR STRUCTURES:** Hard copy applications must be addressed to: The Head – Built Environment Section (not to an official’s name), Kwazulu-Natal Amafa And Research Institute, either delivered to 195 Langalibalele Street, Pietermaritzburg, 3201 or posted to BOX 2685, Pietermaritzburg, 3200. Electronic submissions can be made via email to [beadmin@amafapmb.co.za](mailto:beadmin@amafapmb.co.za) or uploaded to the Sahris system operated by the South African Heritage Resources Agency (confirm upload to [beadmin@amafapmb.co.za](mailto:beadmin@amafapmb.co.za)). Minor work applications can be brought into the Institute’s offices on a Monday between 09:00-15:00 and, where possible, they will be handled within about an hour, provided that the bearer waits for the permit or collects it on the same day.

**APPLICATIONS FOR MILITARY, ARCHAEOLOGICAL AND PALAEOONTOLOGICAL SITES:** these applications must be uploaded to the Sahris system operated by the South African Heritage Resources Agency – go to [www.sahra.org.za/sahris](http://www.sahra.org.za/sahris). Remember to tick “Amafa” under the KZN Province so that the application lands in the correct inbox on the system. The owner’s details must be entered into the “Applicant” field and the professional’s details must be entered into the “Consultant” field.

**APPLICATIONS FOR DEVELOPMENTS RESTRICTED UNDER SECTION 41 (SECTION 38 OF THE NHRA):** these applications must be uploaded to the Sahris system operated by the South African Heritage Resources Agency – go to [www.sahra.org.za/sahris](http://www.sahra.org.za/sahris). Remember to tick “Amafa” under the KZN Province so that the application lands in the correct inbox on the system. The owner’s details must be entered into the “Applicant” field and the professional’s details must be entered into the “Consultant” field.

**NB:** there may be some overlap with regard to the historical and military sites, graves, memorials and sites containing ruins over 100 years of age or other structures. Applicants must use their discretion and follow the process that best suits the nature of the resources and the work carried out. If incorrect the receiving officer will direct the application to the most appropriate heritage officer.

**PROCESSING OF APPLICATIONS:** applications are processed in the order in which they are received, except during the December/January holiday break. Allow 90 days for processing of complex applications as these may be submitted to external reviewers before submission to the Council of the Institute. Lobbying of external reviewers will disqualify the application and the matter will be reported to the relevant professional bodies. Written

responses to applications will be forwarded to applicants by email. Telephonic or e-mails enquiries will not generally be responded to.

**PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. Allow 90 days from the receipt of all required documentation**



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