

**620 General**

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R300. Office Admin  
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☎ 071 475 2956.

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Bank Tellers, Cruise ship attendants, Flight Attendants, Office Admin, Reception, Clearing and Forwarding Cashiers / Till operators / Capturers, Acc. Clerks, etc No exp. needed. Training provided. For more info - Denor Hse, Rm 904, Smith Street, Durban.  
031 837 3014  
031 837 3048  
031 305 0092  
073 080 6649  
Goba 083 539 6158  
edkamcentre@yahoo.com  
www.edkamcentre.com.

**IMMEDIATE JOBS**

Bank Clerks, Cashiers, Admin Clerk, Secretary, Air Hostess, Flight attendants, IT Support Staff, Data Capturers, Home based Care givers. Email CV to: rankpc@gmail.com or call 031- 8375478 / 8265508 / 031 8375480 / Deliver CV to 356 Smith St, Denor Hse 10th Flr Office 1001

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outstaffing that works  
Warehouses based in  
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malag@capacity.co.za  
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011-3913633

**638 Sales**

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Commission.  
☎ 031-563-0860.

**640 Security**

**A-E Training at Dynamic Security EDC - R550**  
CIT / AR R550 Firearm R900. Self study. Job assist. 508 Smith St ☎ 031-3069880.

**EX-POLICE Officer / Security Officer** required for the Hillcrest area. Candidates to call 031-7651144 between 08:00 and 13:00.

**EYABANTU firearm R900**  
E/D/C R550. B/A/CIT/RO from R500. 61 Field Street, Durban. ☎ 031-3040360 R/Bay 035 789 1538

**GODIDE SECURITY / FORKLIFT TRAINING**  
Eshowe & Empangeni  
EDC R680  
First Aid, Health & Safety  
☎ 079 420 9470

**SAHARA Firearm Training**  
SAPS No: 4000698  
competency and hand gun training for Security Officers R950. 16th Floor Commercial City, Dbn. Tel 031-3010449/0844505240.

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**Bridge Port, a division of Bridge Shipping Group,** based in Rossburgh, Durban, is a well established company, offering best-practice, tailored logistics solutions to our growing client base.

**TALLY CLERK**

Reporting to the Warehouse Manager, this position within our Warehouse Department, calls for a skilled Tally Clerk with good cargo handling skills to be responsible for receiving, stacking and despatching of bonded and free-store cargo with maximum accuracy, as well as reporting on any discrepancies.

**Minimum requirements:** • Grade 12 or equivalent  
• At least 4 year's stock control experience (continuous) in a busy warehousing environment  
• Good cargo stacking skills • **Specialised handling knowledge of the following products would be preferred:** \* Chrome \* Tobacco \* Cotton \* Copper \* Copper/Cobalt Concentrate \* Manganese \* Break-bulk Cargo • Understanding of SHEQ requirements.

Forward a detailed CV, including copies of relevant certificates, to Ayanda Mbanga Communications via email: ads@db.amcoms.co.za or fax to: 086 604 5391.

**PLEASE** do not contact the company directly.  
**CLOSING DATE: 1 NOVEMBER 2013.**  
If you have not been contacted within four weeks of the closing date, please accept that your application has been unsuccessful.

**711 Public Notices**

**ISAZISO NGENOSHO YOKUGUNYAZWA NGOKWEMVELO KANYE NESICULO SE LICENSE YOKWAKHA INDAWO YOKUCHITHA UDOTI NGAPHANSI KWAMASIPALA WASE MZIMKHULU (D.A.E.F. DC43/WML/0013/2013)**  
Isaziso sikhishwe ngokomgomo 54(2)(c) oshicilelwe eMthethweni kaZwelonke WokuPhathwa KweMvelo, ka 1998 (uMthetho 107 ka 1998) (njengoba uchithshyelwe) ngenhloso yokwethula umsebenzi odinga ukugunyazwa ngaphansi kohlu lwemisebenzi eshicilyelwe ngaphansi komgomo wokucwaninga ngokungenzeka emvelweni Environmental Impact Regulations (2010) kanye ne National Environmental Management: Waste Act 2008 (No 59 of 2008). Ngaphansi kwalemithetho uMasipala wase Mzimkhulu usufake isicelo semvume yokwakhwa kwale nqalasisinda ezotholakala eMnyangweni weZolimo, neZemvelo.  
UMasipala wase Mzimkhulu uhlangoza ukwakhwa indawo yokuchitha kanye nokugcina udoti kweyodwa yalezindawo ezintathu ezikhethiweyo. Lenqalasisinda izokwazi ukwamukela kanye nokugcina udoti iminyaka engu 35.  
**ISIMEMEZELO NGENSANDULELA SOMQULU WOCWANINGO LWEMVELO**  
AmaQembu Athintekayo Nabambiqhaza ayaziiswa ukuthi isandulela somqulu salocwaningo sizotholakala kusukela 28 October 2013 kuya ku 07 December 2013. Lesi sandulela mqulu salocwaningo siyotholakala kulezizindawo:  
• Kumtapo wolwazi kaMasipala wase Mzimkhulu  
• Emahhovisi akwa Masipala wase Mzimkhulu  
• Emahhovisi akwa Nzingwe Consultancy (117 Coniston Road, Shelly Beach)  
AmaQembu Athintekayo Nabambiqhaza ayacelwa ukuba abhalise ku Nzingwe Consultancy (njengoNgoti beMvelo abazimele) nokuthi aqhubeke noma aphakamise izingqinamba futhi aphawule noma acele eminye imininingwane ngokuthinta:  
Lungelo Ncwane  
P O Box 939  
Shelly Beach, 4265  
Tel 039 315 7751  
Fax 0866621789  
silungelo@nzingwe.co.za

**N ZINGWE CONSULTANCY**  
Environmental & Safety Planners

**644 Technical**

**CAPACITY**  
outstaffing that works  
Electrical company based in Mt Edgecombe seek:  
**GENERAL OPERATORS**  
With matric and maths. N1-N4 electrical qualification will be advantageous. Email cv's to malag@capacity.co.za or fax to 086-6638092

**Legals**

**703 First/Final Notices**

In the Estate of the late **CRAIG MARIO KING**, Id. No. 690426 5282 084, Date of death 15/04/2009, of 109 Navan Boulevard Road, Panorama Gardens, PMB, KZN and Surviving spouse Lungiswa King, Id. No. 730610 1380 081, Estate No : 3305/2013/ PMB  
The Liquidation and Distribution Account in the above Estate will lie for inspection at the office of the Master of the High Court **Pietermaritzburg** (and at the office of the Magistrate at Pietermaritzburg) for a period of three weeks from the date of publication thereof. Dated at Pietermaritzburg on this 11th day of October 2013  
**Siva Chetty & Company**, 378 Longmarket Street, Pietermaritzburg. 3201 Ref: ESTK41

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 **cogta**  
Department:  
Co-operative Governance and Traditional Affairs  
**PROVINCE OF KWAZULU-NATAL**

Directorate: Internal Control  
**DEPUTY MANAGER: RISK MANAGEMENT**

**Salary: R495 603 Per Annum**  
(All-Inclusive Middle Management Service Package)  
**Centre: Pietermaritzburg**  
**Reference: 1/2013 (IC)**

**Requirements:**  
Candidates who are in possession of a Bachelor's Degree / National Diploma or B Tech with Accounting and or Auditing / Internal Auditing / Risk Management as major subjects. Recommendation: Certified Internal Auditor. 3-5 years' experience in a Risk Management / Auditing and Risk Management field.

**Essential Knowledge, Skills and Competencies Required:**

The successful candidate must have detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes including: • Constitution of South Africa • Public Financial Management Act • Municipal Finance Management Act • Treasury Regulations • Public Service Regulatory Framework • Standards for the Professional Practice of Internal Auditing • General Recognised / Accepted Accounting Principles • MTEF budget compilation and analysis • Risk Analysis / management • Internal Control procedures • Risk Management Practices • Basic Accounting System • Auditing and Internal Auditing Standards • Service Delivery (Batho Pele) • Labour Relations Act • Public Service Code of Conduct • Provincial Treasury Practice notes • Problem solving skills • Analytical and numeracy skills • Analytical and quantitative method tools • Good interpersonal relations • Ability to communicate well (written and verbally) • Research, report writing and policy interpretation / analysis skills • Project planning and management skills • Change and financial management skills • Organising, presentation, facilitation and time management skills • Policy development • Self-discipline and ability to work under pressure with minimum supervision • Advanced computer proficiency in MS Office, internet and intranet • A valid driver's license.

**Duties and Responsibilities**

The successful incumbent will be required to manage and oversee the provisioning of an effective and efficient departmental internal risk management services in terms of legislative mandates • Ensure monitoring, evaluation and reporting on the implementation of effective and efficient risk management systems and strategies within the department • Ensure and oversee development and implement of effective and efficient risk management Policies, Frameworks and Procedure Manuals • Ensure the development, implement and maintenance of Risk Management monitoring and evaluation mechanisms within the department • Provide transversal support, advice and guidance in terms of risk management prescripts • Compile and issue reports to the Executing Authority on risk management compliance programmes • Ensure the management, development and supervision of staff and other resources.

**Enquiries: Mrs T Dinga • Telephone: 033 395 2057**

**ASSISTANT MANAGER: RISK MANAGEMENT**

**Salary: R252 144 p.a.**  
**Centre: Pietermaritzburg**  
**Reference: 2/2013 (IC)**

**Requirements:**  
Candidates who are in possession of a Bachelor's Degree/National Diploma with Accounting and or Auditing/Internal Auditing / Risk Management as major subjects. 3-5 years' experience in a Risk Management / Auditing and Risk Management field.

**Essential Knowledge, Skills and Competencies Required:**

The successful candidate must have detailed knowledge of public sector, local government and public / private entities systems and relevant legislation / statutes including: • Constitution of South Africa • Public Financial Management Act • Municipal Finance Management Act • Treasury Regulations • Public Service Regulatory Framework • Standards for the Professional Practice of Internal Auditing • General Recognised / Accepted Accounting Principles • MTEF budget compilation and analysis • Risk Analysis / management • Public Sector Risk Management Framework • Risk Management Practices • Basic Accounting System • Auditing and Internal Auditing Standards • Service Delivery (Batho Pele) • Labour Relations Act • Public Service Code of conduct • Provincial Treasury Practice notes • Problem solving skills • Analytical and numeracy skills • Analytical and quantitative method tools • Good interpersonal relations • Ability to communicate well (written and verbally) • Research, report writing and policy interpretation/analysis skills • Project planning and management skills • Change and financial management skills • Organising, presentation, facilitation and time management skills • Policy Development • Supervisory • Statistical and • Quantitative analysis • Self-discipline and ability to work under pressure with minimum supervision • Advanced computer proficiency in MS Office • A valid driver's license.

**Duties and Responsibilities:**

The successful incumbent will be required to provide and oversee the provisioning of an effective and efficient risk management services in terms of legislative mandate with the following key responsibilities  
• Conduct and oversee risk management investigations to identify lack/ineffective risk management systems within the department  
• Develop, implement and maintain risk management Policies, Frameworks and Procedure Manuals • Develop, implement and maintain Risk Management monitoring and evaluation mechanisms within the department • Provide transversal support, advice and guidance in terms of risk management prescripts • Participate in the compilation of reports to the Executing Authority and other oversight bodies on risk management programmes • Ensure effective and efficient supervision, mentoring and Training Of Staff.

**Enquiries: Mrs T Dinga • Telephone: 033 395 2057**

**ASSISTANT MANAGER: INTERNAL AUDITING / CONTROL (2 POSTS)**

**Salary: R252 144 p.a.**  
**Centre: Pietermaritzburg**  
**Reference: 3/2013 (IC)**

**Requirements:**  
Candidates who are in possession of a Bachelor's Degree / National Diploma with Accounting and or Auditing / Internal Auditing / Risk Management as major subjects. 3-5 years' experience in an Auditing and Risk Management field.

**Essential Knowledge, Skills and Competencies Required:**

The successful candidate must have detailed knowledge of public sector, local government and public / private entities systems and relevant legislation/statutes including: • Constitution of South Africa • Public Financial Management Act • Municipal Finance Management Act • Treasury Regulations • Public Service Regulatory Framework • Standards for the Professional Practice of Internal Auditing • General Recognised / Accepted Accounting Principles • MTEF budget compilation and analysis • Risk Analysis / management • Internal Control procedures • Risk Management Practices • Basic Accounting System • Auditing and Internal Auditing Standards • Service Delivery (Batho Pele) • Labour Relations Act • Public Service Code of Conduct • Provincial Treasury Practice notes • Problem solving skills • Analytical and numeracy skills • Analytical and quantitative method tools • Good interpersonal relations • Ability to communicate well (written and verbally) • Research, report writing and policy interpretation/analysis skills • Project planning and management skills • Change and financial management skills • Organising, presentation, facilitation and time management skills • Policy Development • Supervisory skills • Statistical and quantitative analysis • Self-discipline and ability to work under pressure with minimum supervision • Advanced computer proficiency in MS Office • A valid driver's license.

**Duties and Responsibilities:**

The successful incumbent will be required to provide and oversee the provisioning of an effective and efficient internal control / audit services in terms of legislative mandate with the following key responsibilities  
• Conduct and oversee internal control inspections to identify lack / ineffective internal control systems within the department • Develop, implement and maintain internal control Policies, Frameworks and Procedure Manuals • Develop, implement and maintain Internal Control monitoring and evaluation mechanisms within the department • Provide transversal support, advice and guidance in terms of internal control prescripts • Participate in the compilation of reports to the Executing Authority and other oversight bodies on internal control programmes • Ensure effective and efficient supervision, mentoring and training of staff.

**Enquiries: Mrs T Dinga • Telephone: 033 395 2057**

**BUSINESS UNIT: HUMAN RESOURCE MANAGEMENT & DEVELOPMENT**

**PROFESSIONAL NURSE: HUMAN CAPITAL DEVELOPMENT**

**Salary: R209 568 p.a.**  
**Centre: Pietermaritzburg**  
**Reference: 2/2013 (HCD)**

**Requirements:**  
Candidates who are in possession of a Degree / National Diploma in Nursing, registered with the SANC as a Professional Nurse, a minimum of 10 years' experience after registration with SANC as a registered Professional Nurse with remuneration in terms of OSD.

**Essential Knowledge, Skills and Competencies Required:**

The successful candidate must have in-depth knowledge of the Nursing legislation and related legal and ethical nursing practices • Nursing standards as determined by the relevant health facility • Quality Nursing care • Report Writing • Diversity Management • Sound Planning and Organising skills • Proficient in English and IsiZulu • Ability to communicate with all stakeholders both internally and externally • Computer proficiency in MS Office • Willingness and ability to work additional hours • Travel outside official hours • A valid driver's licence

**Duties and Responsibilities**

The successful incumbent has the responsibility of Conduct advanced and specialised assessments aimed at identifying conditions in individuals and groups that justify relevant interventions (this includes HIV & Aids, TB and SIIIS) • Implement and present wellness programmes as per identified needs • Support and monitor employees requiring post management health status at all COGTA offices • Provide administrative support services

**Enquiries: Mr D Sathianathan • Telephone: 033 395 3003**

**Note to Applicants:**

Applications must be submitted on the Application for Employment Form (Z83) available from any Public Services Department and should be accompanied by a comprehensive CV together with certified copies of qualifications, driver's license and ID. Applicants who possess a qualification which was obtained from a non-South African University must produce SAQA evaluations when submitting their applications. Failure to comply with any instruction will disqualify candidates.

**Applications to be posted to:**

**Head of Department, Department of Co-operative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or HAND DELIVERED TO: 330 Langalibalele Street, Pietermaritzburg for the attention of Ms NB Mthembu, Closing date: 4 November 2013 (Applications received after this date will not be accepted).**

**NOTE:**

Appointment is subject to a positive outcome obtained from the NIA to the following checks (Security Clearance, Qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted.  
**The Department is an equal opportunity, affirmative action employer and is committed to empowering disabled people.**

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