

On –site Start up meeting

The Mandatory **On –site Start up meeting** must be conducted at least **14 days but not less than 5 working days** prior to commencement of any site/camp establishment, earthworks and/or construction activities and will relate to additional discussed information that must be complied with during the construction phase.

On-site Start-up Meeting points if discussion are:

- The construction EMP& other relevant site documents
- Discussion of the Environmental Authorisation
- Project to be discussed and all uncertainties are cleared
- Method statements to be discussed
- Road and construction areas to be demarcated
- Materials stockpile and lay down areas to be demarcated
- Method of stockpiling to be discussed
- Fire fighting procedures
- Mandatory firefighting equipment and fire preventative measures
- Solid waste removal
- Placement type and service of the toilets to be agreed on
- Placement and types of rubbish bins and removal of rubbish to be agreed on
- Labour overnight camp to be demarcated and services agreed on
- Environmental Education and awareness training to all contractors & onsite staff/labour