

# BASIC ASSESSMENT REPORT

DEPARTMENT OF ECONOMIC AFFAIRS, ENVIRONMENT AND TOURISM, PROVINCE OF THE EASTERN CAPE

## Appendix G2 – Newspaper adverts

The inception notice was placed in The Grocotts (13 December 2011) and Herald (12 December 2011). IAPs were given four calendar weeks in which to register.

To place an ad phone: 041 504 7174

**The Herald CLASSIFIEDS**

Monday  
December 12, 2011 **19**

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Management: ...  
budgeting performance and the ability to analyse and interpret annual financial statements and annual reports • Experience in public sector financial administration and performance management would be an advantage • Good computer literacy and good knowledge of Microsoft Office applications • Proven verbal and written communication skills, with appropriate experience (2-3 years) in a management position • Understanding of the PFMA and exposure to corporate governance principles.  
**Personal attributes:** • Self-driven, confident and innovative • Ability to interact at both strategic and operational level • Ability to work in a pressurised environment, with attention to detail • Good interpersonal skills • Analytical thinking and problem solving skills • Effective written and verbal communication skills • Valid driver's licence and willingness to work outside normal working hours when required.  
**Key performance areas:** • Support the design and implementation of a new regulatory and governance framework for public entities in the Province • Facilitate the listing and de-listing of public entities in line with the PFMA and regulatory framework • Ensure appropriate corporate governance structures and legislative prescripts are implemented for the sector • Promote sound planning, budgeting, governance and financial management of public entities • Maintain a database of the governance profile of public entities in the Province.

**SENIOR PROVISIONING ADMIN OFFICER (INFORMATION SECURITY ADMINISTRATION)**  
*Salary notch: R185 958 per annum (Level 8) (Ref. PT 11166)*

**Requirements:** • Grade 12 or equivalent qualification with a minimum of 5 years' relevant experience in the security field or a National Diploma in Security Management with 3 years' relevant experience in security management • Registered with PSIRA and possession of a Grade B • Knowledge of security policies and procedures and all legislation related to security aspects such as MPS and MIS • Computer expertise • Valid Code 08 (EB) driver's licence.  
**Key performance areas:** • Implement information security procedures and standards • Conduct preliminary investigations of all breaches of information security • Administer the screening, vetting, declarations of assets and declaration of financial interests of potential candidates, staff members and service providers • Conduct after-hours inspections to ensure compliance with information security procedures • Conduct training of and create awareness amongst staff members and clients with regard to information security • Maintain a database for screening and vetting of employees • Ensure compliance with document communication and personal security • Report to the Assistant Manager: Information Security.

**SENIOR PROVISIONING ADMIN OFFICER (SECURITY OPERATIONAL SERVICES)**  
*Salary notch: R149 742 per annum (Level 7) (Ref. PT 11167)*

**Requirements:** • Grade 12 or equivalent qualification with a minimum of 5 years' relevant experience in the security field or National Diploma in Security Management with 3 years' experience in security management • Registered with PSIRA and in possession of a Grade B • Knowledge of security policies and procedures • Knowledge of all legislation impacting upon security aspects such as MPS and MIS • Computer literacy • Valid Code 08 driver's licence.  
**Key performance areas:** • Monitor security service providers and ensure compliance with SLA at Head Office and district offices • Monitor the implementation of the security policy and standards, guidelines and procedures to ensure ongoing maintenance of security by staff members • Conduct initial investigations of breaches of security, including theft of property • Be responsible for key control at Head Office • Conduct preliminary investigations of all reported accidents • Manage the Control Room • Supervise in-house and private Security Officers under his/her immediate control • Report to the Assistant Manager: Physical Security.

The Eastern Cape Provincial Administration is an equal opportunity, affirmative action employer.  
**Application instructions**  
Applicants must be submitted on the Application for Employment Form (Z83), obtainable from any Public Service department or at [www.gov.za](http://www.gov.za) and should be accompanied by a comprehensive CV, including at least two contactable referees and certified copies of qualifications, driver's licence (where applicable) and Identity Document (with an original certification stamp. The Z83 form must be signed with an original signature).  
It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority (SAQA).  
The Department of Provincial Treasury welcomes people with disabilities.  
All short-listed candidates will be required to undergo security clearance. Appointment is subject to State Security Agency (SSA) security screening.  
Applications can be forwarded through one of the following options:  
• Post: The Senior Manager: Human Resources Management, Eastern Cape Provincial Treasury, Private Bag 20029, Bisho 5600.  
• Hand-delivery: Human Resources Section, Provincial Treasury, Room 3052, 3rd Floor, Tzanzathe Building, Bisho.  
Failure to submit a comprehensive CV, qualifications and the signed Z83 Form will result in the disqualification of the application from the process.  
Enquiries can be directed to Ms N Yumata at (040) 409-4919/5811.  
Closing date: 21 December 2011.  
No faxed applications will be accepted.

www.humanresources.gov.za Human Communications 83065

Morrissey Tender Limited (Reg. No. 2005/031179/01)

**We have the key to your advertising problems.**  
**For quality service, friendly and efficient attention, try the Classifieds.**

11020  
Official Notices

11020  
Official Notices

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Official Notices

Applicants who have met the 25 November 2011 deadline, must not reapply.

**MUNICIPAL MANAGER POST**

- Municipal Manager (Position Code: 4893) (Vote 06350135)

**EXECUTIVE DIRECTORS' POSTS**

- Executive Director: Infrastructure and Engineering (Position Code: 4894) (Vote 03890135)
- Executive Director: Electricity and Energy (Position Code: 4895) (Vote 14750135)
- Executive Director: Human Settlements (Position Code: 4896) (Vote 15674369)
- Executive Director: Safety and Security (Position Code: 4897) (Vote 02120135)

Ref. 339 – 12 December 2011  
*Under the hand of the Acting Municipal Manager, Mr T. Hart*

WORKING TOGETHER WE CAN BUILD BETTER COMMUNITIES!

Once you have registered your details you will receive all communication regarding the proposed apportionment and you will be given an opportunity to address any enquiries you may have with the person representing former members, whose details are set out below:

Ed Billinghurst: E-mail – [abarb@mvwb.co.za](mailto:abarb@mvwb.co.za)

Please note that at this point in time the database is being built up and it would be premature to contact the former member representative until the details of a possible surplus scheme is known together with possible amounts to be allocated to former members.

Please advise any person you know who may be entitled to claim a portion of surplus to record their details as soon as possible as, in terms of the Act, former members who cannot be traced within 6 months from the date of this advert, may be excluded from the surplus apportionment exercise.

**Note: you are strongly advised NOT to pay any third parties to assist you in replying to the Fund as the Act gives strict guidance to the Trustees as to the procedures to follow.**

**Note: the Lifecare group has operated a number of different retirement arrangements over the years. Please do not contact the Fund if you were a member of any of the other funds as this exercise only relates to former members of the Lifecare Group Holdings Pension Fund.**

Surplus Helpdesk contact details:  
Telephone: (011) 324 3407  
E-mail: [surplusqueries@afobes.co.za](mailto:surplusqueries@afobes.co.za)

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Seda Nelson Mandela Bay ICT Incubator

Seda Nelson Mandela Bay ICT Incubator is a non-profit organisation currently funded by Seda Technology Programme and Nelson Mandela Bay Municipality. SNMBICT's vision is to be a world class ICT incubator for growth and prosperity. SNMBICT was formed in 2008 with the following mission:

- To establish, support and grow small businesses in the ICT sector
- To provide effective and efficient value adding services
- To create an environment where motivated and innovative individuals thrive

**SERVICES OFFERED BY SNMBICT**

Business Support	Facilities
<ul style="list-style-type: none"> <li>• Feasibility Studies</li> <li>• Business Plan formulation &amp; Implementation</li> <li>• General &amp; Specialised Business Monitoring</li> <li>• General &amp; Specialised Business Coaching</li> <li>• Specialised Training</li> <li>• Financial Management</li> <li>• Access to Marketing Networks</li> <li>• Ongoing Quality Assurance</li> <li>• Access to Finance</li> </ul>	<ul style="list-style-type: none"> <li>• Fully furnished office</li> <li>• Secure network &amp; Connectivity</li> <li>• Switchboard services</li> </ul>

SNMBICT invites the following to take advantage of this opportunity:

- ICT entrepreneurs/SMMEs operating within the Port Elizabeth area to take up space in the incubator affiliate to SNMBICT in order to receive support where ever they are
- Individuals with innovative ICT ideas or concepts to be assisted with starting businesses

To register contact our offices  
3rd floor North Towers  
790 Govan Mbeki Ave  
North End  
Port Elizabeth

Nosiso Mkosana  
041 409 8600  
[www.snmbict.co.za](http://www.snmbict.co.za)  
[info@snmbict.co.za](mailto:info@snmbict.co.za)

Supported by

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**NOTICE OF ENVIRONMENTAL PROCESS AND INVITATION TO REGISTER AS AN INTERESTED AND AFFECTED PARTY (IAP)**

**CONSTRUCTION OF A SMALL RESIDENTIAL ESTATE ON BELTON FARM**

Notice is hereby given in terms of Regulation 54 of the regulations published in Government Notice No. R 543 under Chapter 5 of the National Environmental Management Act (Act 107 of 1998), as amended in 2010, that Mr and Mrs Wilmot propose to build a small residential estate on their farm: Belton Farm. In terms of Section 23 (ii) of the Act, as read with Government Notices R.544 a Basic Assessment Process is required. Coastal & Environmental Services (CES) have been commissioned by the proponents to undertake the Basic Assessment Process in accordance with current regulations. The proposed development will involve the rezoning of 19.8 ha of agricultural land to residential use, with the construction of 15 houses and an access road from the R343. The remaining indigenous bush will be left as is, and the land will be utilised as a nature reserve for small game.

You are hereby invited to register as an Interested & Affected Party (IAP). Please submit your name and contact information before the 10 February 2012 to the CES contact person below, to be kept informed about the process.

**Contact Person:** Ms Amber Jackson  
P.O. Box 934, Grahamstown.  
Tel: 046-622 2364, Fax: 046-622 6564  
Email: [a.jackson@cesnet.co.za](mailto:a.jackson@cesnet.co.za)

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For Quality Service Friendly and Efficient Attention Try the

**CLASSIFIEDS**

Coastal & Environmental Services

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Belton Farm

# Kids' stuff... cool stuff

Grahamstown Parents' Network held its Kids' Christmas Market last weekend at Alec Mullins Sports Hall. Organiser Susan Powers said the emphasis was on items that were handmade and home-made by children. From cupcakes to potted plants to knitted scarfs, every kind of craft was on display. The children kept any revenue they earned from their goods, but the cost to rent a table was R10, which will go towards back-to-school packages that the GPN is preparing for children in need.



**MUNICIPAL NOTICE  
CLOSURE OF MUNICIPAL OFFICES**

This notice serves to inform the general public that all Municipal Offices will close at 10h00 on Thursday, 15 December 2011, and will open again on Monday, 19 December 2011.

Any inconvenience caused by this arrangement is regretted.

MS. N.L. BAART  
MUNICIPAL MANAGER

NOTICE NUMBER: 114/2011

**Christmas Cheer  
time of the year!**

**Please put your hand in your pocket and open your heart for all the little ones at:**

**Sun City Pre-School & Nompumelelo Pre School**

**Donations can be dropped off at Grocott's Mail or deposited into our account: GBS Mutual Bank at First National Bank  
Acc No: 5232 200 3436  
Branch code: 250143**

**NB: Ref: 003  
807 000 57**

**Phone  
046-622 7222  
for queries  
& Info**



**KNITWEAR...** Erin Little sold bags and scarves that she knitted herself. Luca Ferrucci snuck over from his own booth to join her.



**SWEET SUNSHINE...** Morgan Lisher spent two days baking all of these brightly-coloured cupcakes, which were decorated with animal faces. Photos: Matthew Smith Miller

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