



APPLI A I N F R M I (for official Use)

Ref:	
Date Received:	
Application no:	
Approved:	Not Approved:
Date of Permit:	
Permit No:	

APPLI A I N IN ERMS F HE KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE ACT (5/2018) FOR THE UNDANA/ APPR VAL/RE IFI A I N F HE UNLAWFUL MMEN EMEN R N INUA I N F W R K N, R DAMAGE , HERI AGE RES UR ES PR E ED IN ERMS F HAP ERS 8 & 9 (sections 37 to 50, including both generally and specially protected heritage resources).

This form is to be used for applications where work was commenced, alternatively completed without the prior written approval of the Institute in its capacity as the Provincial Heritage Resources Authority. If no work has been undertaken select the appropriate form from the website www.heritagekzn.co.za.

NB: IT IS AN OFFENCE IN TERMS OF THE KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE ACT (5/2018) TO MAKE ANY FALSE STATEMENT OR FAIL TO PROVIDE REQUIRED INFORMATION IN THIS APPLICATION (Consult the attached guidelines before completing this form)

THE ONUS IS ON THE APPLICANT TO ENSURE THAT THE CURRENT APPLICATION FORM IS USED. APPLICATIONS ON NON-COMPLIANT FORMS WILL NOT BE PROCESSED

ALL APPLI A I N F R M S, REQUIRED SUPP R ING D UMEN A I N AND PR F F PAYMEN MUS BE SUBMI ED HE KWAZULU-NATAL AMAFA AND RESEAR H INS I U E AS PER HE GUIDELINES A A HED, HE YPE F N RAVEN I N WILL DE ERMINE HE ME H D F SUBMISSI N.

A. DE LARA I N BY WNER

I, WAYNE FOSTER

(full names of owner/person authorized to sign) undertake strictly to observe the terms, conditions, restrictions, by-laws and directions under which the KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE may issue the written approval of the work to me.

Signature

Place NORTH COAST ARCHITECTS

Date 31/03/2022

(the owner of the property must fill in these details and those in Section E: 3 and sign this document and any plans or other documents submitted in support of this application)

B. PR PER Y DES RIP I N:

Title Deed No. LOT 39 SUB 142

Name of property/Project title:
PROPOSED ADDITIONS & ALTERATIONS

Erf/Lot/Farm No: LOT 39 SUB 142

GPS Co-ordinates

Street Address, Suburb, Town:

36 GLENMORE CRESCENT, ATHLONE, DURBAN NORTH

Local Municipality
ETHEKWENI MUNICIPALITY (CENTRAL)

District Municipality DURBAN CENTRAL
Traditional Authority Area

Current zoning SPECIAL RESIDENTIAL 900	Present use RESIDENTIAL DWELLING
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C. HERITAGE SIGNIFICANCE: (complete sections appropriate to site)

1. Status of Heritage Resources on the Site:

Permanent Protection:	Heritage Landmark/ Provincial HL		Listed on the Heritage Register		Provisionally Protected (notice issued)		Site in a Protected Area
Generally Protected site containing:	Structures 60 years +	X	Graves		Archaeological site Battlefield or rock art		Palaeontological material Meteor impact site

2. Historical/Military Significance:

Durban North and other surrounding suburbs like the Bluff and Umgeni came about as Durban Central grew to be the largest city in Kwa-Zulu Natal. These areas allowed for residential dwellings near the port and CBD without having to live in the industrial areas

References <http://www.britannica.com/place/Durban>

3. Architectural Significance:

Original date of construction: 1927

Significance:

This area (Athlone) is known for upmarket residential houses and supermarkets, it is also surrounded by churches and schools. They have a wide variety of design styles, ranging from Victorian to Modern.

References <http://www.kznia.org.za/durban-city-guide/victorian-and-edwardian-buildings-architecture>

4. Archaeological Significance:

None

References

5. Palaeontological Significance:

None

References

D. WORK CARRIED OUT WITHOUT PRIOR APPROVAL

1. Purpose of Application:	Damage/destruction/demolition	X	Alterations/Additions	X
Redecoration	X	Disfigured Written/drawn on	Excavation	

Exhumation		Inundation		Development	
Collection/Removal from original site		Trade/export (heritage objects)		Restricted use of equipment s40(5)	
Consolidation/Subdivision		Amendment of Plan		Other	

2. Existing Improvements made on site:

PROPOSED ANCILLARY UNIT AND GARAGE AT THE FRONT OF THE SITE - WORK STOPPED

PROPOSED STORE ROOM, ADDITION TO ENTRANCE AND VERANDAH ADDITION COMPLETED.

3. Detail the work commenced/carried out

THE PROPOSED STORE ROOM WAS BUILT FOR EXTERNAL GARDEN TOOL STORAGE SPACE AS I DID NOT WANT TO KEEP THOSE ITEMS IN MY HOUSE (BECAUSE POTENTIAL DAMAGES TO ITEMS AND / OR MY HOUSE).

THE EXISTING ENTRANCE WAS BUILT SLIGHTLY LARGER THAN THE PREVIOUSLY APPROVE PLANS SHOW, FOR COVERAGE AND PROTECTION FROM BAD WEATHER WHEN WE PARK OUR CARS AND ENTER THE HOUSE.

THE VERANDAH WAS COVERED BY AN AWNING SLIGHTLY LARGER THAN THE PREVIOUSLY APPROVED PLANS INDICATE AS A LARGER COVERED OUTDOOR ENTERTAINMENT AREA WAS DESIRED

THE PROPOSED GARAGE AND ANCILLARY UNIT BUILD HAS BEEN HALTED. THE EXTERIOR WALLS AND ROOF HAVE BEEN ERECTED AS DEPECTED IN THE "IMAGE BOOKLET"

4. Motivation for work (Please motivate fully why work was commenced without approval)

THE STORE ROOM WAS BULT AS I NEEDED IT URGENTLY DUE TO THE NATURE OF THE TOOLS.

THE LARGER ENTRANCE AND VERANDAH WERE BUILT BIGGER DUE TO THE EXISTING SIZES BEING TO SMALL FOR THEIR INTENDED USES. WE HOWEVER ONLY STARTED WITH CONSTRUCTION OF THE ANCILLARY AND GARAGE AFTER PLANS WERE SUBMITTED (TO RECTIFY THE ABOVE MENTIONED AND GET APPROVAL FOR THE NEW WORK).

THE PLANS WERE SUBMITTED TO LUMS IN THE MIDDLE OF 2021 AND "LUMS" UNFORTUNATELY HAD ISSUES WITH

THE SUBMISSION PORTAL WHICH DELAYED US GETTING PLANS APPROVED. WE URGENTLY NEED THE

GARAGE & ANCILLARY BUILT FOR ADDITIONAL PARKING AND LIVING SPACE. WE HAVE STOPPED BUILDING

DUE TO THE MUNICIPALITIES REQUEST, THE CURRENT APPLICATION HAS BEEN APPROVED AT LUMS AND NOW

DAA NEED AMAFA'S CONSENT TO PROVIDE FINAL APPROVAL.

Status of work	Commenced		Stopped	X	Completed	
Date commenced	05/11/2021		Date stopped	28/03/2022	Completion date	


E. CONTACT DETAILS

1. CONTRACTOR (the person who has done or who will complete the work)

NAME
POSTAL ADDRESS

		POST CODE
TEL	FAX/EMAIL	
CELL	QU LIFIC TIONS	
REGISTRATION OF INDUSTRY REGUL TORY BODY:		

2. ARCHITECTURAL PROFESSIONAL/ HERITAGE PRACTITIONER

NAME	NORTH COAST ARCHITECTS	
POSTAL ADDRESS	P.O. BOX 22002, GLEN ASHLEY	
ADDRESS	11 LAUGHTON AVENUE, GLEN ASHELY	POST CODE 4051
TEL N/A	FAX/EMAIL	info@gbc-architects
CELL 084 087 3364	PROFESSIONAL REG. NO. PrArch 24744303	
Author's Drawing Nos.	02-39/142-db	
SIGNATURE		DATE 31/03/2022

3. OWNER OF PROPERTY (Owner or delegated person to sign on the front of this form)

NAME	WAYNE FOSTER	
POSTAL ADDRESS		
	36 GLENMORE CRESCENT, ATHLONE	POST CODE 4051
TEL	FAX/EMAIL	

4. DELEGATED AUTHORITY (The name of the person authorized to act on behalf of a company or institution – Power or Attorney/proof of authorization to be attached)

NAME	MAX GUADAGNINO	
TEL	FAX/EMAIL max@gbc-architects.com	

F. SUBMISSION FEE: R4000.00 (subject to annual increment on the 1 April)

The submission fee is payable to the Kwazulu-Natal mafa And Research Institute by bank deposit/internet banking (EFT) and proof of payment must be submitted with the application.

USE STREET ADDRESS/FARM N ME or DEVELOPMENT/PROJECT TITLE OR SAHRIS ID NUMBER AS REFERENCE

ACCOUNT DETAILS:

ABSA BANK: Branch: ULUNDI Bank Code: 630330

Account in the name of **the KZN Amafa and Research Institute**

Account No. 40-5935-6024

G. PUBLIC PARTICIPATION: (Contact details of Interested and Affected Parties Consulted - written opinion to be attached to form and drawings to be signed by I & P. See Guidelines)

Name _____

Telephone _____ Fax/Email _____

H. CHECKLIST OF SUPPORTING DOCUMENTATION (*see guidelines)

APPLICATION FORM (COMPLETED & SIGNED BY OWNER & CONSULTANT)	X
MOTIVATION/INCEPTION REPORT	
PHOTOGRAPHS*	
ORIGINAL/PREVIOUS DRAWINGS/REPORTS	

PLANS (X2 SETS FOR HARD COPY SUBMISSIONS) - NUMBERED AND COLOURED*		X
1:50 000 MAP & SATELLITE AERIAL VIEW		KML FILE MAP
PROOF OF PROFESSIONAL ACCREDITATION (e.g. copy of accreditation card)		X
APPOINTMENT LETTERS	X	CONSENT LETTER
PAYMENT/PROOF OF PAYMENT		



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 & RESEARCH INSTITUTE

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THE KZN PROVINCIAL HERITAGE RESOURCES AUTHORITY
(accredited in terms of the National Heritage Resources Act and established in terms of the
KZN AMAFA AND RESEARCH INSTITUTE ACT (5 OF 2018))

GUIDELINES FOR THE PREPARATION OF APPLICATIONS FOR PERMITS IN TERMS OF THE KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE ACT (5/2018), CHAPTERS 8 & 9 (SECTIONS 37-50, including all generally and specially protected Heritage Resources) FOR THE CONDONATION/ APPROVAL/RECTIFICATION OF THE UNLAWFUL COMMENCEMENT OR CONTINUATION OF WORK ON PROTECTED HERITAGE RESOURCES. Please detach from the form before submission

NB: THE PROVISIONS OF SECTION 38 OF THE NATIONAL HERITAGE RESOURCES ACT (25/1999), COVERING DEVELOPMENTS, THAT WERE PREVIOUSLY EXCLUDED FROM THE KZN HERITAGE LEGISLATION HAVE BEEN INCLUDED IN THE KWAZULU-NATAL AMAFA AND RESEARCH INSTITUTE ACT (5/2018).

APPLICATION FORMS

All applications must be made on the relevant official application form and must be accompanied by the relevant supporting documentation.

- A. DECLARATION:** The owner must sign the form and any accompanying documentation and must consent to submissions by a third party/agent.
- B. PROPERTY:** Include the name of the property where applicable: e.g. Government House. The street address or farm name and number is the key information and is used as a tracking device in the filing system. Where several street numbers apply to the site, all the numbers must be included.
- C. 1. SIGNIFICANCE:** Sites are permanently protected as Heritage Landmarks (ex-national monument status) or listed on the Heritage Register. Details of the significance are given in the Gazette notice proclaiming the status. Provide the Gazette Notice number or the listing number.
- 2. HISTORICAL SIGNIFICANCE:** a brief history of the occupation of the site and phases of construction, as well as an assessment of historical significance is necessary.
- 3. ARCHITECTURAL SIGNIFICANCE:** An assessment of the condition of the buildings/structures on the site must be given. Provide an analysis of the styles and phases of construction of the building, including alterations and additions and a statement of its architectural significance. A full status quo architectural report must be provided, together with the plans.
- 4. ARCHAEOLOGICAL SIGNIFICANCE:** An assessment of the condition and significance of the archaeological remains must be provided
- 5. PALAEOLOGICAL SIGNIFICANCE:** An assessment of the condition and significance of the palaeontological remains must be provided
- D. WORK CARRIED OUT WITHOUT APPROVAL:** Motivate and give full details of the work carried out and give reasons why this was done without obtaining heritage authority approval prior to commencement. Detail the work to be carried out – do not merely refer to the plans/report submitted. As this is a serious offence punishable through hefty fines and/or a prison sentence if not approved by the heritage authority the applicant must treat this process as if it were a court proceeding and provide as much evidence in mitigation as possible.
- E. CONTACT DETAILS:** All fields must be completed. **THE OWNERS MUST SIGN THE APPLICATION FORMS!! PERMITS ARE NOT TRANSFERABLE**
- G. PUBLIC PARTICIPATION:** the applicant will be notified of the level of public participation required and will have to bear the costs thereof. Neighbours within 100m, Ward Councillors, and Heritage Societies should be consulted in the case of demolition applications. All documentation submitted is retained for record purposes and interested and affected parties may apply to view the documentation.
- F. A SUBMISSION FEE** – a service fee determined by the Council of the Institute is payable on submission of all applications. This is not an admission of guilt fine and the Institute reserves its rights

to prosecute offenders. The application will not be registered as submitted if the proof of payment is not attached to the application form. Ref the street address or farm name on the payment.

***SUPPORTING DOCUMENTATION: Only accredited professionals registered with their respective professional bodies may compile the supporting documentation. Permits may require their overseeing the work.**

FOR STRUCTURES: PLEASE REFER TO THE GUIDELINES CONTAINED IN FORM A which can be downloaded from the website www.heritagekzn.co.za under the tab “Permits”

FOR ARCHAEOLOGICAL SITES: PLEASE REFER FORM D which can be downloaded from the website www.heritagekzn.co.za under the tab “Permits”, AND TO THE SA HERITAGE RESOURCES AGENCY AND ASSOCIATION OF SOUTH AFRICAN PROFESSIONAL ARCHAEOLOGISTS GUIDELINES AND PRESCRIPTS FOR REPORTS AND WORK ON HERITAGE SITES, which can be downloaded from www.sahra.org.za.

FOR PALAEOLOGICAL SITES: PLEASE REFER FORM D which can be downloaded from the website www.heritagekzn.co.za under the tab “Permits”, AND TO THE SA HERITAGE RESOURCES AGENCY AND ASSOCIATION OF SOUTH AFRICAN PROFESSIONAL ARCHAEOLOGISTS GUIDELINES AND PRESCRIPTS FOR REPORTS AND WORK ON HERITAGE SITES, which can be downloaded from www.sahra.org.za.

FOR DEVELOPMENT APPLICATIONS (NHRA Section 38 and KZN A & R I Section 41) REFER TO THE GUIDELINES ATTACHED TO FORM J which can be downloaded from the website www.heritagekzn.co.za under the tab “Permits” AND THE GUIDELINES FOR HERITAGE REPORTS, which can be downloaded from www.sahra.org.za.

SUBMISSION OF APPLICATIONS: Application forms can be downloaded from www.heritagekzn.co.za – look under the “Permits” tab - download forms – Form I.

APPLICATIONS FOR STRUCTURES: Hard copy applications must be addressed to: The Head – Built Environment Section (not to an official’s name), Kwazulu-Natal Amafa And Research Institute, either delivered to 195 Langalibalele Street, Pietermaritzburg, 3201 or posted to BOX 2685, Pietermaritzburg, 3200. Electronic submissions can be made via email to beadmin@amafapmb.co.za or uploaded to the Sahris system operated by the South African Heritage Resources Agency (confirm upload to beadmin@amafapmb.co.za). Minor work applications can be brought into the Institute’s offices on a Monday between 09:00-15:00 and, where possible, they will be handled within about an hour, provided that the bearer waits for the permit or collects it on the same day.

APPLICATIONS FOR MILITARY, ARCHAEOLOGICAL AND PALAEOLOGICAL SITES: these applications must be uploaded to the Sahris system operated by the South African Heritage Resources Agency – go to www.sahra.org.za/sahris. Remember to tick “Amafa” under the KZN Province so that the application lands in the correct inbox on the system. The owner’s details must be entered into the “Applicant” field and the professional’s details must be entered into the “Consultant” field.

APPLICATIONS FOR DEVELOPMENTS RESTRICTED UNDER SECTION 41 (SECTION 38 OF THE NHRA): these applications must be uploaded to the Sahris system operated by the South African Heritage Resources Agency – go to www.sahra.org.za/sahris. Remember to tick “Amafa” under the KZN Province so that the application lands in the correct inbox on the system. The owner’s details must be entered into the “Applicant” field and the professional’s details must be entered into the “Consultant” field.

NB: there may be some overlap with regard to the historical and military sites, graves, memorials and sites containing ruins over 100 years of age or other structures. Applicants must use their discretion and follow the process that best suits the nature of the resources and the work carried out. If incorrect the receiving officer will direct the application to the most appropriate heritage officer.

PROCESSING OF APPLICATIONS: applications are processed in the order in which they are received, except during the December/January holiday break. Allow 90 days for processing of complex applications as these may be submitted to external reviewers before submission to the Council of the Institute. Lobbying of external reviewers will disqualify the application and the matter will be reported to the relevant professional bodies. Written

responses to applications will be forwarded to applicants by email. Telephonic or e-mails enquiries will not generally be responded to.

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. Allow 90 days from the receipt of all required documentation



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