



CEDAR TOWER
SERVICES

CURRICULUM VITAE



Jenna Lavin

Tel: 083 619 0854 (c); 013 0131 (w)
E-mail address: jenna.lavin@cedartower.co.za
ID number: 8512050014089

EDUCATION:

Tertiary

- 2014 - M.Phil in Conservation of the Built Environment (University of Cape Town)
Ongoing - expected to graduate in 2015
- 2011 Continued Professional Development Course in Urban Conservation Management (University of Cape Town) Part I and Part II
- 2010 M.Sc. with Distinction in Archaeology (University of Cape Town)
Title: *Palaeoecology of the KBS member of the Koobi Fora Formation: Implications for Pleistocene Hominin Behaviour.*
- 2007 B.Sc. Honours in Archaeology (University of Cape Town)
Title: *The Lost Tribes of the Peninsula: An Investigation into the historical distribution of Chacma baboons (*Papio ursinus*) at the Cape Peninsula, South Africa.*
Koobi Fora Field School, Rutgers University (U.S.A.)/ National Museums of Kenya
- 2006 B.Sc. Archaeology (University of Cape Town)
B.Sc. Environmental and Geographic Science (University of Cape Town)

Secondary

- 1999-2003 Rustenburg High School for Girls
Firsts in English, Afrikaans, Mathematics HG, Biology HG, History HG, Entrepreneurship.



CEDAR TOWER
SERVICES

EMPLOYMENT HISTORY:

PROFESSIONAL DEVELOPMENT

Environmental and Heritage Management:

- Head of Heritage Operations for Heritage CTS Consultants and member of OpenHeritage NPC.
July 2016 to present
- Assistant Director for Policy, Research and Planning at Heritage Western Cape.
August 2014 to June 2016

Responsibilities include drafting of new heritage related policy, the grading and declaration of Provincial Heritage Sites, the development of Conservation Management Plans, facilitating the development of inventories of heritage resources through local authorities as well as managing the development of the Western Cape's Heritage Information Management System (HIMS).

Acting Deputy Director from April to December 2015.

- Heritage Officer for Palaeontology and for the Mpumalanga Province at the South African Heritage Resources Agency (SAHRA).
January 2013 to June 2014

Responsibilities include dealing with palaeontological permit applications in terms of Section 35 of the NHRA and development applications in terms of Section 38 of the NHRA. Projects included the development of a National Palaeotechnic Report identifying significant palaeontological deposits throughout SA, as well as developing professional relationships between SAHRA and the Palaeontological Society of South Africa (PSSA) and the Geological Society of South Africa (GSSA). During this time, I was part of the team that developed the digitised National Palaeontological Sensitivity Map (<http://www.sahra.org.za/about/news/nov2013/palaeosensitivitymap>), the first of its kind in the world.

- Heritage Officer for Archaeology, Palaeontology and Meteorites at Heritage Western Cape (HWC).
September 2010 to December 2012

HWC is a Public Entity that forms part of the Heritage Resource Management Component of the Provincial Governments' Department of Cultural Affairs and Sport (DCAS). Projects included the declaration of Pinnacle Point and the West Coast Fossil Park as Provincial Heritage Sites (PHS), the management of the development of the Baboon Point PHS Conservation Management Plan as well as an educational outreach program as part of the DCAS MOD Centre Project.



CEDAR TOWER
SERVICES

- Heritage Officer for the Archaeology, Palaeontology and Meteorites Unit of the South African Heritage Resources Agency (SAHRA) as part of a three month contract.
January 2010 to March 2010
- Environmental Control Officer, Amathemba Environmental Management Consulting
Part time: 2007 to 2009

Other

My private experience as a traveler in South Africa, Tanzania, Kenya, Namibia, Zambia, Malawi and Mozambique has inspired a passion for the conservation of environmental and heritage resources. I am passionate about sustainable living, with my Bachelor of Science in Environmental and Geographical Science providing a framework on which to base my values.

With a friend, I established the fundraising initiative, Chicks4Change, through which we managed to organize a number of successful events and raise R40 000 for Project Rhino to assist with anti-poaching initiatives.

In 2013 I was asked to join the panel of judges for the Ministerial awards for Heritage in the Western Cape. From 2013 to July 2014, I was a member of the Heritage Western Cape Archaeology, Palaeontology and Meteorites Committee. In July 2014, I presented at the Conference for the Palaeontological Society of South Africa on the use of GIS in the management of palaeontological resources in the face of increased development pressures. In April 2015 I participated in a conference on Landscape Archaeology hosted by the Leakey Foundation in San Fransisco, presenting on the management of archaeological landscapes in South Africa. In April 2016, I presented at the ICAHM Conference in Salalah, Oman on the management of archaeological heritage in South Africa.

In November 2013, I was awarded a bursary from the Department of Arts and Culture to complete the Masters in Philosophy in Conservation of the Built Environment through the UCT Faculty of Engineering and the Built Environment in 2014 and 2015.

I am a paid up member of the Association for Southern African Professional Archaeologists (ASAPA), the Association of Professional Heritage Practitioners (APHP), the Palaeontological Society of South Africa (PSSA) and ICOMOS South Africa, for which I am Vice-President of the Board. I am also a member of the International Committee for Archaeological Heritage Management (ICAHM).



environmental affairs

Department
Environmental Affairs
REPUBLIC OF SOUTH AFRICA

DETAILS OF THE SPECIALIST, DECLARATION OF INTEREST AND UNDERTAKING UNDER OATH

File Reference Number:
NEAS Reference Number:
Date Received:

(For official use only)

DEA/EIA/

Application for authorisation in terms of the National Environmental Management Act, Act No. 107 of 1998, as amended and the Environmental Impact Assessment (EIA) Regulations, 2014, as amended (the Regulations)

PROJECT TITLE

Ngwedi PV

Kindly note the following:

1. This form must always be used for applications that must be subjected to Basic Assessment or Scoping & Environmental Impact Reporting where this Department is the Competent Authority.
2. This form is current as of 01 September 2018. It is the responsibility of the Applicant / Environmental Assessment Practitioner (EAP) to ascertain whether subsequent versions of the form have been published or produced by the Competent Authority. The latest available Departmental templates are available at <https://www.environment.gov.za/documents/forms>.
3. A copy of this form containing original signatures must be appended to all Draft and Final Reports submitted to the department for consideration.
4. All documentation delivered to the physical address contained in this form must be delivered during the official Departmental Officer Hours which is visible on the Departmental gate.
5. All EIA related documents (includes application forms, reports or any EIA related submissions) that are faxed; emailed; delivered to Security or placed in the Departmental Tender Box will not be accepted, only hardcopy submissions are accepted.

Departmental Details

Postal address:

Department of Environmental Affairs
Attention: Chief Director: Integrated Environmental Authorisations
Private Bag X447
Pretoria
0001

Physical address:

Department of Environmental Affairs
Attention: Chief Director: Integrated Environmental Authorisations
Environment House
473 Steve Biko Road
Arcadia

Queries must be directed to the Directorate: Coordination, Strategic Planning and Support at:
Email: EIAAdmin@environment.gov.za

1. SPECIALIST INFORMATION

Specialist Company Name:	CTS HERITAGE		
B-BBEE	Contribution level (indicate 1 to 8 or non-compliant)	4	Percentage Procurement recognition
Specialist name:	JENNA LAVIN		
Specialist Qualifications:	MSc. ARCHAEOLOGY		
Professional affiliation/registration:	ASMPA APMP		
Physical address:	34 HARRIES STREET, PLUMSTEAD, CAPS TOWN		
Postal address:	AS ABOVE		
Postal code:	7800	Cell:	083 619 0854
Telephone:		Fax:	
E-mail:	jenna.lavin@ctsheritage.com		

2. DECLARATION BY THE SPECIALIST

I, JENNA LAVIN, declare that -

- I act as the independent specialist in this application;
- I will perform the work relating to the application in an objective manner, even if this results in views and findings that are not favourable to the applicant;
- I declare that there are no circumstances that may compromise my objectivity in performing such work;
- I have expertise in conducting the specialist report relevant to this application, including knowledge of the Act, Regulations and any guidelines that have relevance to the proposed activity;
- I will comply with the Act, Regulations and all other applicable legislation;
- I have no, and will not engage in, conflicting interests in the undertaking of the activity;
- I undertake to disclose to the applicant and the competent authority all material information in my possession that reasonably has or may have the potential of influencing - any decision to be taken with respect to the application by the competent authority; and - the objectivity of any report, plan or document to be prepared by myself for submission to the competent authority;
- all the particulars furnished by me in this form are true and correct; and
- I realise that a false declaration is an offence in terms of regulation 48 and is punishable in terms of section 24F of the Act.

Jenna Lavin
Signature of the Specialist

CTS HERITAGE
Name of Company:

12/05/2020
Date

3. UNDERTAKING UNDER OATH/ AFFIRMATION

I, JENNA LAVIN, swear under oath / affirm that all the information submitted or to be submitted for the purposes of this application is true and correct.

Jenni
Signature of the Specialist

CTS HERITAGE
Name of Company

Date

[Signature] n/o Pruney
23234 28-9

Signature of the Commissioner of Oaths

2020-05-12.

Date

