



MINUTES OF COMMITTEE MEETING

CLIENT	: Department of Human Settlement
PROJECT	: Ndatshana Rural Housing Project
DEVELOPER	: Nquthu Municipality
CONTRACTOR	:
MEETING	: Committee Meeting
DATE & TIME	: 18 October 2017 @11:00
VENUE	: Church Hall
CHAIRMAN	: Sifiso Nxumalo (ZD Projects)

Item		
	<p>OPENING: Prayer by Mr. Khumalo</p> <p>ATTENDANCE: Scelo Mthombeni Thulani Zikode Thulane Motloung Phumzile Molefe Bongwiwe Zondo Tumelo Selepe Makhosonke Nyembe Khumalo Joshua Molefe Delani Mkhize Mdu Zulu (Nquthu Municipality) Nathi Ngidi (ZD Project)</p> <p>Sifiso (ZD Project) Cllr Molefe Cllr Zulu</p> <p>WELCOME, APOLOGIES AND INTRODUCTION.</p> <ul style="list-style-type: none"> • APOLOGIES Mthombeni Joshua Molefe Induna <p>AGENDA:</p> <ul style="list-style-type: none"> ○ Progress Report ○ Issues 	<p>Mr. Khumalo</p>

○ **Way forward**

PROGRESS REPORT

<u>Submitted</u>	<u>Approved</u>	<u>Verified</u>	<u>Failed</u>	<u>Short Fall</u>

Firstly, the minutes were read to the committee and were agreed as true. The other issue was that we brought a new agenda to this meeting scheduled as follows:

- Welcoming and Introduction
- Apologies
- Purpose of the meeting
- Review of previous minutes
- Project schedule
- Project time frame
- Matter of the day
- Term of reference
- Election of new Chairperson
- General Input
- Closing

Sifiso

PROJECT SCHEDULE:

All the studies have been done and completed, we have also submitted to Ingonyama Trust Board for the MOA and awaits the feedback them.

We are left with 389 GPS Coordinates to finish the field work which will be done before the end of this month.

Mr. Zulu

We will compile the pack for stage two to be submitted in August 2018.

Sifiso

MATTER OF THE DAY:

It was raised in the meeting the issue of boundary of the project and Mr. Zulu said at this moment he is a bit worried because in this project Ndatshana RHP it includes Haladu which has its own project in the pipeline and said he will look into the matter concerning Haladu and Ndatshana.

Nathi Ngidi

Boundaries will be confirmed on the next meeting with the assistance of the Municipality and Ingonyama.

Report on the above issue:

Sifiso

Zulu, the boundary included both Haladu and Lineha in the Ndatshana RHP, the areas will be included in the project without taking them out of the project. The issue of the new project of Lineha and Haladu will be sorted out in the council chambers.

	<p>TERM OF REFERENCE:</p> <p>Nathi took the opportunity to read to the committee the importance of the constitution and the manner in which they should conduct themselves.</p> <p>The constitution will be handed to the committee members to read to update themselves.</p> <p>ELECTION OF THE CHAIRPERSON:</p> <p>The matter was brought to the committee to decide on the chairperson of the committee because the chairperson has found a job in Jo'burg so a new chair must be elected.</p> <p>Mr. Khumalo's name was raised by Makhosonke Nyembe and was seconded by the house. Mr. Khumalo was elected as new Chairperson of Ndatshana RHP Committee.</p> <p>ISSUES:</p> <p>Mr. Khumalo raise an issue of the community members who still talk to the committee members in a very harsh manner about not selecting them to benefit in the project.</p> <p>Tumelo also had a similar project and was resolved in the meeting they usually hold in his area with the community.</p> <p>Mthombeni requested Tumelo to elaborate to the meeting as how the issue was resolved in the meeting to find out how to solve some issues of similar nature.</p> <p><u>Report on the issues:</u></p> <p>Khumalo, the issues are not yet known but we will experience them when we are back on site and visible to the community.</p> <p>Khumalo, the issue of the transport when are going to get it, is it money owed to us or not.</p> <p>Khumalo, the issue the Linaha and Haladu is confusing because we do not know whether the houses that will be built from this project are going to be built also for Ndatshana for Haladu.</p> <p>Zulu responded as to the areas in question are within the boundaries of Ndatshana so they will benefit from this project and they will benefit alone on their own project also but which is still going to discussed from the meeting on the council chambers. The process of the whole indentification will be done by the stakeholders, meaning not all the members of the Haladu and Lineha will benefit from the project of theirs.</p>	<p>Khumalo</p> <p>Tumelo</p> <p>Mthombeni</p> <p>Committee</p> <p>Zulu</p> <p>Nathi</p>
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Makhosonke ask if the ward commit do take the decisions on the project, can we also get the care givers on the meetings.

Ward commit will not take any decisions but are there to observe the processes, councillor is the champion who is contacted when needed to assist in various issues.

Cllr Molefe, emphasise the issue of making sure that we work correctly to ensure that we are not

GENERAL INPUT:

The members of the committee were thankfull of this meeting and what was shared and the progress of the project as it seems to be finished with all the studies and we are heading the construction.

A point raised by Mr. Zulu to invite DoHS to come and address the community regarding the whole process of the project the selection of beneficiaries as to who is to benefit and selection criteria.

Nathi raised appoint to schedule the next meeting and as to when and how we should schedule these meeting and we were agreed to hold the meeting once in
Every two months.

DATE OF NEXT MEETING:

DATE: To be announced

TIME: 10H00

VENUE: to be set

CLOSING TIME: as per meeting duration